INFORMATION PAPER

ATSG-AGP
30 March 2006

SUBJECT: Personnel Automations Systems Management (PAS)

1. Purpose. To provide information on PAS Management.

2. Facts.

    a. PAS Management Mission – To facilitate a system to manage and maintain accurate databases among the personnel arena, (i.e. TOPMIS, TAPDB, ITAPDB, and eMILPO).

    b. What will you learn from this class:

        (1)   System Administration - How to create, modify and delete accounts in eMILPO.

        (2)   Ad-Hoc Query - How to create, store and retrieve queries in Datastore.

        (3)   Personnel Systems - How to effectively navigate different systems.

        (4)   System Reports - Where to find reports and what to do with them.

        (5)   Personnel Asset Inventory - How to review a PAI for accuracy.

    c. Target audience should be: **BDE -** 43A, 420A, 42F (skill levels 1O through 2O), **BN** - 1, NCO Supervisor,

    d. Prerequisites: Data Query, EDAS, TOPMIS

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